



Box-n-Go, LLC

Tel: (877) 269-6461; Fax: (323) 278-9364;
www.boxngo.com

UNATTENDED DELIVERY REQUEST/AUTHORIZATION

Please fill in all the information as requested below. Sign and forward the entire form to Box-n-Go along with a copy of your government issued photo ID and any additional unit(s) placement instructions you may have. Box-n-Go, based on it's sole judgment of the delivery address and instructions may refuse to perform the delivery without customer's presence and will notify the customer of it's decision.

I, _____ hereby authorize Box-n-Go, LLC (hereinafter "Box-n-Go") to deliver and place my unit(s), at your full discretion and without my presence at the time of delivery as follows:

Delivery Address: _____
(please list the dorm/building name or major cross streets if the exact address is not known at this time)

Delivery Date (must be 7 to 10 days from the date the form is submitted to Box-n-Go): _____
Please note that unattended deliveries can take place **any time** during the day of scheduled delivery.

Specific placement Instructions (attach additional pages if required): _____

Please note that unit(s) placed on private property require specific permission from the property owner/management. Should you not obtain such permission and request Box-n-Go to place the unit(s) at such locations, the property owner/management may request Box-n-Go to pick up/re-position those unit(s). Any additional pick up/re-positioning will be charged to Customer's account at the current delivery fee schedule.

Container(s) Pick Up Date: _____
(no more than 5 days past the delivery date above)

All container pick ups occur between 8 am and 6 pm daily. Customer presence is not required, unless access to the container(s) is obstructed (i.e. behind the gate). A minimum of 24 hours advance notice is required for scheduling the pick up, unless pick up reservation was made prior to delivery of container(s). Please note that we only allow for up to five (5) consecutive days of on-site container storage (at your location) without prior agreement to the contrary. If you would like to extend this period and re-schedule your container pick up date, please notify Box-n-Go at least 24 hours prior your originally scheduled pick up date or your account may be accessed the \$25 re-scheduling fees and additional detention fees.

Note: Please leave your storage unit(s) in USABLE CONDITION, i.e. empty, clean, free of debris and belongings. Remove all padlocks. Failure to leave the unit(s) clean may result in **\$150.00** penalty and/or rescheduling fees.

- ☐ **Yes, I would like to rent a dolly** (please read the below Addendum and place your initials in the box below)
- ☐ **No, I do not need a dolly**

Utility Dolly Rental Addendum



By placing their initials herein Customer agrees to pay the amount of dolly rental (plus all the applicable sales and use taxes) for the use of the utility dolly. The dolly must be returned to Box-n-Go upon the pick up of the Box-n-Go storage containers from the customer. The dolly must be returned in the same condition as when it was rented by the customer. In case when the dolly is lost, stolen, damaged or otherwise rendered unusable the customer will be responsible for the full value of the dolly in the amount of \$100.00. By placing their initials herein the customer authorizes Box-n-Go, LLC to debit all the charges under this addendum to the credit card as listed above. Should the customer's payment method be other than credit card, a refundable deposit in the amount of \$100.00 shall be collected at the time of delivery.



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Terms and Conditions

As a condition to the Box-n-Go's agreement to perform the above delivery, the Customer has agreed to enter into this Addendum to their Non-Negotiable Moving and Storage Services Agreement:

1. The Customer releases Box-n-Go from any liability for (1) any loss, theft, or damage to the personal property, (2) any personal injury occurring in connection with the delivery of Customer's storage unit(s). The Customer releases Box-n-Go from any claims, demands, losses or expenses (including attorneys' fees) for any damages, including those arising from the active or passive acts, omissions or negligence of the Box-n-Go or Box-n-Go's employees or agents.
2. The Customer agrees to indemnify and hold Box-n-Go harmless from any claims, demands, losses or expenses (including attorneys' fees) for any such damages brought by third party.
3. Customer expressly acknowledges that the placement of the Customer's unit(s) may differ from the above instructions and will be based on the actual space availability and other conditions at the time of delivery such as parking restrictions, anti gridlock restrictions, etc. Should the Customer need further assistance with the unit(s) after placement, including the relocation, padlock cutting or door opening assistance, additional fees may apply.
4. The Customer expressly acknowledges that this Unattended Delivery Authorization is solely for the purpose of inducing Box-n-Go to provide certain accommodations to the Customer in connection with the delivery of Customer's storage unit(s) to the Customer, and that Box-n-Go would not agree to make such accommodations without the Customer's execution of this Authorization.
5. The Non-Negotiable Moving and Storage Services Agreement signed by the Customer and all provisions of that Agreement are incorporated herein by reference. The provisions of the Non-Negotiable Moving and Storage Services Agreement shall govern and no provisions of Non-Negotiable Moving and Storage Services Agreement shall be waived by the operation of this present Authorization.

CUSTOMER NAME

SIGNATURE

DATE

FORM SUBMISSION INSTRUCTIONS

You can forward this authorization to us along with any additional instructions and a copy of your photo ID via fax at (323) 278-9364 or e-mail to sales@boxngo.com. Please include a **clear and legible** copy of your valid driver's license including photo and signature (front and back may be required in certain states to view signature and/or the expiration date). Please note that the **easiest way to provide us a legible copy of the requested documents is to snap a picture of the filled out form and the ID using your smart phone and email it to the above address.**